

MEETH PARISH COUNCIL

Parish Clerk: Mr. Lindsay Dearing,
E-mail: clerkmeethpc@gmail.com

4th May 2019

To All Councillors and Members of the Public

You are invited to attend the **Annual General Meeting of Meeth Parish Council** to be held in the Village Hall on **Thursday 16th May 2019** following the **Annual Parish Meeting at 8pm**
Mr Lindsay Dearing, Clerk. Meeth Parish Council

The Parish Council welcomes public participation in local affairs. Before each meeting a period will be set aside for members of the public to participate in discussion and representation with the Parish Council. However, please note they will not be allowed to participate in the meeting, once started, except at the discretion of the chair.

Prior to the commencement of the meeting the returned councillors, as determined by the 2nd May elections, will be required to sign an oath of office

AGENDA

- 1) Election of Chairman for the municipal year 2019-20
(or other period of office to be determined)
 - i) Signing of declaration of acceptance of office
- 2) Election of Vice-chairman for the municipal year 2019-20
(or other period of office to be determined)
 - i) Signing of declaration of acceptance of office
- 3) Receive apologies of absence
- 4) Declarations of Interest and dispensations:
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any requests for dispensation as appropriate.
 - d) Declarations of Interest and election expenses forms
- 5) Draft minutes of 14th March 2019 to approve and sign
- 6) Finance:
 - a) Audit 2018/19: Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) Regulations 2015 and signing a Certificate of Exemption.
 - b) End of year accounts 2018-19
 - c) Internal Audit and Annual Governance statement for Annual Return 2018/19
 - d) Approval and signing of bank reconciliation to 31/3/2019
 - e) Accounting Statements for Annual return 2018/19
 - f) Transfer payment for £10 Village Hall Hire
 - g) Cheque payment for 2019/20 Insurance renewal (TBC)
 - h) Confirmation of April transfer payment of DALC subscription 2019/20
 - i) Clerks election travel expenses
- 7) Other items for discussion:
 - a) Co-option now available for councillor vacancies
 - b) Frequency of Parish Council meetings
- 8) Planning: 1084/19/OPA Application for Outline Planning Permission with all matters reserved for residential development, village hall, village green access, parking, landscaping and drainage arrangements. Site Address: Woody Lane Field, Station Road, Meeth.
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- 9) Any other items appropriate to the parish or matters arising at the discretion of the meeting chairman.

Date of next meeting: Close of meeting: