

MEETH PARISH COUNCIL

Parish Clerk: Mr. Lindsay Dearing
E-mail: clerkmeethpc@gmail.com

18th May 2020

To All Councillors and Members of the Public
You are summoned to attend a Remote meeting* of the
Meeth Parish Council to be held by telephone conference on
Sunday 24th May 2020 at 8.00pm

Mr Lindsay Dearing, Clerk. Meeth Parish Council.

The Parish Council welcomes public participation in local affairs and you are welcome to attend on this date and time by telephoning **0330 088 1923 and entering code 856 049 757#**

(Note: your provider may charge for this call)

*Remote meetings are now authorised under : The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.

Before each meeting a period will be set aside for members of the public to participate in discussion and representation with the Parish Council. However, please note they will not be allowed to participate in the meeting, once started, except at the discretion of the chair.

AGENDA

- 1) Receive apologies of absence.
- 2) Declarations of Interest and dispensations:
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any requests for dispensation as appropriate.
- 3) To resolve that the draft minutes of the meeting of the Council held on 13th February 2020 (circulated to members) be signed as a correct record.
- 4) Other items for discussion:
 - a) Resolution to adopt the updated Standing Orders 2020 and Financial Regulations 2020, previously circulated in draft form.
- 5) Audit 2019/20: Annual Governance and Accountability Return (AGAR)
 - a) Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) regulations 2015 and signing of a certificate of exemption by the chairman.
 - b) Internal Audit report.
 - c) Annual Governance Statement 2019/20, to be agreed, and signed by the chairman.
 - d) Accounting Statements 2019/20 to be agreed and signed by the chairman.
 - e) Bank reconciliation to 31/3/20 to be agreed, and signed by the chairman.
 - f) Notice of public rights commencement dates.
- 6) Finance:
 - a) Confirmation of earlier transfer payment to DALC for 2020/21 affiliation fee.
 - b) Confirmation of earlier transfer payment to WDBC for election recharge 2019
 - c) Confirmation of earlier transfer payment to clerk for Domain renewal.
 - d) 2019/20 End of year accounts (previously circulated with audit).
- 7) Any other items appropriate to the parish or matters arising at the discretion of the chairman.

Date of next meeting:

Close of meeting: