

MINUTES OF THE MEETH PARISH COUNCIL REMOTE MEETING*

HELD ON

Sunday 24th May from 8.00pm

*Remote meetings are now authorised under : The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.

AGENDA

Present by Video: Cllrs: Peter Doyle, (Chairman), Duncan Smart, William Knapman.

Also present by Video: Parish Clerk/RFO: Lindsay Dearing.

With three of the six councillors present, the meeting was deemed quorate.

- 1) **Receive apologies of absence.** Henk Boeijink, Angus Howie, Peter Cobbledick.
- 2) **Declarations of Interest and dispensations:**
 - a) **To receive declarations of interest from councillors on items on the agenda.** None.
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None.
 - c) **To grant any requests for dispensation as appropriate.** None.
- 3) **To resolve that the draft minutes of the meeting of the Council held on 13th February 2020 (circulated to members) be signed as a correct record.**
Resolved by unanimous vote. The chairman signed and dated the minutes.
- 4) **Other items for discussion:**
 - a) **Resolution to adopt the updated Standing Orders 2020 and Financial Regulations 2020, previously circulated in draft form.**
That the orders and regulations be adopted: Proposed Cllr. Smart; seconded Cllr. Knapman. Vote: Unanimous.
- 5) **Audit 2019/20: Annual Governance and Accountability Return (AGAR)**
 - a) **Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) regulations 2015 and signing of a certificate of exemption by the chairman.**
This was agreed and the chairman signed the certificate.
 - b) **Internal Audit report** was accepted by the meeting and signed by the chairman.
 - c) **Annual Governance Statement 2019/20**, The statement was agreed by the meeting and signed by the chairman.
 - d) **Accounting Statements 2019/20.** The statement was agreed by the meeting and signed by the chairman.
 - e) **Bank reconciliation to 31/3/20** was agreed, and signed by the chairman.
 - f) **Notice of public rights commencement dates.**
This will be from 15 June to 24 July 2020
- 6) **Finance:**
 - a) **Confirmation of earlier transfer payment to DALC for 2020/21 affiliation fee.**
Was agreed by the meeting and signed by the chairman.
 - b) **Confirmation of earlier transfer payment to WDBC for election recharge 201**
Was agreed by the meeting and signed by the chairman.
 - c) **Confirmation of earlier transfer payment to clerk for Domain renewal**
Was agreed by the meeting and signed by the chairman.
 - d) **2019/20 End of year accounts (previously circulated with audit).**
That they be approved by the meeting as an accurate record:
Proposed: Cllr. Knapman; seconded Cllr. Smart. Vote: Unanimous.
- 7) **Any other items appropriate to the parish or matters arising at the discretion of the chairman.**
The clerk reported that a three year agreement with the Council's insurers will reduce the annual premium to less than last year, and make budgeting more efficient until 2023. *This was agreed; clerk to action.*
- 8) **Date of next meeting:** August: date to be confirmed **Close of meeting :** 9.00pm