

# **DRAFT MINUTES OF THE MEETH PARISH COUNCIL MEETING**

HELD ON

**Thursday 8<sup>th</sup> October from 8.00pm**

**Present:** Cllrs: Peter Doyle (Chairman), Angus Howie, Peter Cobbledick,  
Henk Boeijink, Duncan Smart.

**Also present:** Parish Clerk/RFO: Lindsay Dearing.

*This meeting took place under the current Covid-19 restrictions with masks worn and social distancing and hygiene methods in place.*

The meeting was delayed for the anticipated arrival of Cllr. Knapman.  
It commencing at 8.10pm in his absence.

- 1) Election of meeting chairman and signing of oath of office.** Not held.  
The previous meeting chairman, Cllr. Peter Doyle, agreed to chair the meeting.
- 2) Receive apologies of absence:** Cllr. Knapman absent. To comply with the 6 month attendance rule, the council will request an explanation of absence from Cllr. Knapman.
- 3) Declarations of Interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda.** None.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).** None.
  - c) To grant any requests for dispensation as appropriate.** None.
- 4) To resolve that the draft minutes of the remote meeting of the Council held on 24th May 2020 (circulated to members) be signed as a correct record.**  
Resolved by unanimous vote. The chairman signed and dated the minutes.
- 5) Other items for discussion:**
  - a) Website accessibility legislation and WCAG compliance requirement from September 2020.** The clerk confirmed that the web site was now compliant with WCAG 2.1 AA standard. The payment authority to Craythorne Communications for £245 was signed by the chairman.
  - b) Half year Accounts review April to September 2020**  
Having been circulated prior to the meeting the accounts were reviewed. That they be accepted as a true record, proposed Cllr. Smart, seconded Cllr. Howie. Vote: unanimous.
  - c) Neighbourhood Plan:** In the absence of Cllr. Knapman, there was no further information available on this item. The clerk added that a grant to finish the project was being sought, but that no progress was being made with the relevant agencies due to the current pandemic.
  - d) Provision of sand and sandbags offer from WDBC**  
The clerk will follow this up with WDBC.
  - e) Larch Housing Association and Heleview** In the absence of Cllr. Knapman, there was no discussion on this item.
- 6) Finance:**
  - a) Confirmation of all transfer payments since last meeting,** as detailed in the accounts spreadsheet were signed by the chairman.
  - b) Payment for hall hire** was agreed for payment by transfer and signed by the chairman.
- 7) Any other items appropriate to the parish or matters arising at the discretion of the chairman.** Cllr. Howie asked if the hall access could be by a key box system. Cllr. Cobbledick said he would raise it at the next hall committee meeting.

**Date of next meeting:** No future meetings are planned until April 2021. Any intermediate meetings that may be required will have to be remote.

**Close of meeting: 8.40pm**